



Health & Safety Policy

Policy Statement

Barrett's Property Services has health and safety at the forefront of our responsibilities as a company. We are compliant and acknowledge our legal responsibilities to ensure that the health and safety of our clients , workers and the environment are maintained .

Legislation governing health and safety principally includes but not limited to:

- The Health & Safety at Work Act 1974
- Management Of Health & Safety at Work Regulations 1999
- Regulatory Reform (Fire Safety) Order 2005
- Housing Act 2004
- Building Act 1984
- Control Of Substances Hazardous to Health Regulations 2002 (COSHH)
- Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)
- Manual Handling Operations Regulations 1992
- Personal Protective Equipment at Work Regulations 1992

Barretts Property Services LTD Health and safety Policy , outlines the duties and obligations of our various company stakeholders regarding a safe working environment.

This Health and Safety Policy has been implemented to ensure the safety of all the employees, contactors, subcontractors and any authorised visitors on the premises. The company fully accepts any rules and regulations enacted by the legislature. The company's directors will continuously update the proceedings of this document in line with the current HSE legislation.



Barrett's Property Services Obligations

Barrett's Property Services are committed to ensuring a safe and healthy environment on its premises where such service is being provided. By doing so, Barrett's Property Services will take all necessary and possible measures to eliminate any hazards, potential risks or damage to themselves or the environment. In addition, Barrett's Property Services will ensure that all its operations are carried out safely and do not pose any danger to the workers or visitors.

Barrett's Property Services Responsibilities

Barrett's Property Services will ensure the following to provide a safe and healthy environment:

- Ensure escape routes and warning signs are visibly clear on site
- All equipment is in good working order
- All workers and visitors are wearing appropriate personal protective equipment (PPE)
- Risk assessments are carried out regularly, inclusive of COSHH assessments
- Provision of safety facilities for workers
- We will ensure all workers are adequately trained to carry out services and use equipment
- Provide information and instruction regarding health and safety
- Listen to workers' complaints about health and safety and cooperate with them



Contractors

Barrett's Property Services will ensure that all contractors working on site under their control are made aware of hazards and local rules so as to be satisfied that the contractors are working safely at all times. At any time, Barrett's Property Services has the authority to cease work until safe working practices are met.

Contractors are expected to be fit for work when reporting for work and to remain in a fit and safe condition throughout the working day to perform duties. Barrett's Property Services have the authority to cease work until safe working practices are met.

Contractor responsibilities

- Contractors to their maximum capacity, will adhere to safety practices
- Contractors will ensure reasonable care of themselves and co-workers
- Contractors will participate in training and safety drills
- Contractors will wear protective equipment whilst working
- Contractors will report any safety issues immediately to the company
- Contractors will read and comply with the instructions provided on the company premises

General responsibilities

- It is everyone's responsibility to keep exits, hallways and corridors clear at all times and remove any items which are causing exits to become blocked.
- Any vehicles parked, must be parked in the designated areas if applicable.
- Any suspected hazard or violation of safety measures must be reported immediately to the health and safety officer.



Hazardous substances

Any harmful substances that cannot be eliminated are to be risk assessed. Barrett's Property Services in addition to contractors, must comply with the working practices and emergency procedures as outlined within Control of Substance Hazardous to Health (COSHH) assessments and accompanying safety data sheets before they work with hazardous substances.

Lifting equipment/Manual handling

Machinery may be used which is required for lifting, lowering, pushing or pulling objects. Barrett's Property Services will ensure that contractors carrying out the activity are fully trained and the equipment used is suitable for the task and suitably maintained.

Where possible, manual handling will be avoided through the use of the mechanical equipment; however where manual handling may be necessary, Barrett's Property Services will carry out a risk assessment, and training in lifting techniques will be given to contractors which is appropriate to their work activities.

Confined spaces

A confined space can be any space of an enclosed nature where there is a risk to death or serious injury. Barrett's Property Services will ensure suitable training is provided to those managing, supervising and carrying out work in confined spaces. Contractors will work in accordance with the risk assessment and permit to work for any work activities in confined spaces on behalf of Barrett's Property Services.

Personal Protective Equipment

PPE must be suitable and sufficient to protect the wearer from the hazard, but also it must fit the wearer, be compatible with other PPE and be provided at no cost to the employee. Barrett's Property Services and contractors are responsible for ensuring that all persons wear the appropriate protective equipment as determined by the risk assessment. Mandatory PPE, as specified by signage or as part of a risk assessment/ safe system of work, must be always worn whilst carrying out relevant tasks and must not be abused.



First Aid

Enough first aiders or first aid trained employees and adequate first aid equipment will be maintained and accessible to ensure appropriate cover is provided should first aid treatment be required.

Incident reporting

All employees have a duty of care to report health and safety accidents, incidents or dangerous occurrences including near miss events. An incident report is to be completed within 24 hours of the event occurring.

Permit to work

Permits to work form an essential part of a safe system of work for high risk activities and as such are a mandatory requirement for specified categories under this policy.

Data protection

Barrett's Property Services takes the security of all personal information seriously and complies with the General Data Protection Regulations (GDPR) and Data protection Act 2018 (DPA). Information is only shared where there is a legitimate reason for doing so, and when we do, we ensure that the receiving third party is compliant with GDPR and DPA. If you would like to discuss such information further, please contact us at : Barrettspropertyservices@gmail.com.

Review

Barrett's Property Services seeks the cooperation of all the individuals in this policy. The objective of this policy is to create a safe environment with zero accidents. This policy applies to all the operations related to the company and in situations and places where employees are authorised to work.

This policy will be reviewed by the directors each financial year or sooner if necessary.